



Dear Parent or Carer,

## **INFORMATION FOR RECEPTION PUPILS REGISTERING FOR PUPIL PREMIUM 2014/15**

### **About this form**

From September 2014 all children who are in reception, year 1 or year 2 in a state-funded school will be offered a free healthy school lunch. Children in other school years will also be offered a free school lunch if their parent is receiving any of the welfare benefits listed overleaf.

### **Registering could raise money for your child's school**

Registering for free meals could raise an extra £1,300 for your child's school, to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from central government for every child whose parent is receiving one of the welfare benefits listed in the form. It is therefore important to sign up for free school meals, even if your child is in reception, year 1 or year 2, so that your child's school receives as much funding as possible.

### **How the information in this form will be used**

The information you provide in this form will be used to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year.

You only need to complete this form once and it will last for the duration of your child's time at their current school.

**Thank you for completing this form and helping to make sure your child's school is as well funded as possible.**



**Pupil Premium Application; for use if your child is in Reception Year, Year 1 or Year 2 and you meet one of the qualifying criteria listed below.**

We need information about you and your child, so that we can provide them with the best education and support by making sure that their school receives all the government funding to which it is entitled. Please complete this form and return to your child's school

**Parent/Guardian Details**

	Parent/Guardian 1	Parent/Guardian 2
Last name		
First Name		
Date of Birth	DD MM YYYY	DD MM YYYY
National Insurance Number*		
National Asylum Support Service (NASS) Number*	/ /	/ /
Daytime Telephone Number		
Mobile Number		
Address		
	Postcode:	Postcode:

\* Complete as appropriate

**About your Child/Children**

Child's Last Name	Child's First Name	Child's Date of Birth	Name of School
		DD MM YYYY	
		DD MM YYYY	
		DD MM YYYY	

**Please answer all of the following questions (Please Circle):**

I am the parent/legal guardian of the child/children above and receive benefits	Yes	No
I receive Income Support or Income Based Job Seekers Allowance	Yes	No
I receive Income Related Employment and Support Allowance	Yes	No
I receive Child Tax Credit, my annual income is less than £16,190 and I don't receive Working Tax Credit *	Yes	No
I receive the Guarantee Element of State Pension Credit	Yes	No
I receive support under Part VI of the Immigration and Asylum Act 1999	Yes	No

**\*Please note. If you are entitled to Working Tax Credit you will not be eligible to claim, unless you became recently unemployed and entitled to the four week run on.**

Declaration; the information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify in writing any change in my family's financial circumstances as set out in this form.

Signed ..... Date .....

**Please provide proof of your income and return it together with your application form to the school your child is attending.**

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**For Office Use only**

Tick for evidence seen;

	Proof of benefit (award letter showing relevant benefit)
	Proof of child benefit (either award letter or bank statement)
	Pay slips (calculate annual total under £16,190)
	Tax Credit letter (showing no Working Tax Credit in payment)
	Evidence of NASS reference number or asylum status

Signed (stamped by school) .....

Date .....