



**Donnington Wood Infant School & Nursery**  
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Donnington  
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Headteacher: Mrs C Boddy

learning, caring, preparing

**17<sup>th</sup> March 2020**

Dear parents/carers,

Yesterday the government issued further guidance on the coronavirus including minimizing social contact. We are getting in touch to let you know what we are doing in light of this, and what we expect from all of you, to help make sure our school community keeps safe and calm.

### Current health guidance

- Pupils should attend school or nursery unless they feel unwell
- **If one person in your house has a persistent cough or fever, everyone living there must stay at home for 14 days.** If you have to stay at home you should, if possible, avoid leaving the house "even to buy food or essentials"
- Everyone should stop non-essential contact with others. This is particularly important for people over 70, those with underlying health conditions and pregnant women
- Unnecessary social contact should be avoided
- Everyone should avoid gatherings and crowded places, such as pubs, clubs and theatres
- People should stop all unnecessary travel

### Our current situation

- **School and nursery remain open** – this is the current official guidance we have been given
- **Parent meetings due to take place this week have now been cancelled**
- **From today parents will not be able to enter the school building to drop children in classrooms or nursery.**

#### Nursery

- All Nursery children should be dropped at the Nursery 3s door – staff will support children with coats etc
- At nursery pick up time parents are asked to wait outside nursery and children will be brought out to parents

#### School

- Children in school can be dropped either at the main entrance door or the door at the end of the long corridor (by Class 6).
- The side door opposite the Nursery 2s entrance (near Class 5) will not be open in the mornings.
- A member of staff will be at each door to take any messages that need to be passed to staff in school
- Arrangements for going home will stay the same

➤ If you need to contact us please try to avoid phoning. **We have set up a new email address which parents can use to send messages or report absences. The email address is –**

**[donnwood.infants@taw.org.uk](mailto:donnwood.infants@taw.org.uk)**

- We will continue to contact parents in the usual way if a child becomes unwell in school or nursery. Please come and collect your child straight away if we ask you to. **Please make sure we have your up to date contact details.**
- Breakfast Club and Crossbar After School Club are running as normal

We would like to reassure you that we are taking all of the necessary steps to protect our community and are continuing to follow official guidance from the government, Public Health and Telford & Wrekin Local Authority. We will only close if we are either officially advised to do so or we do not have enough staff to run school or nursery. Please keep in mind that we are only sending out this information to help the school community prepare. There are currently no plans to close.

We are not able to offer medical advice or guidance about decisions for individual children or their families. If you have any questions please consult the:

- [NHS](#), if you want to know more about the symptoms of coronavirus. If you think you or your child may have the symptoms, use [NHS 111 online](#) if at all possible before calling 111
- Department for Education's coronavirus helpline: 0800 046 8687, if you have any questions about the government's response to coronavirus in relation to schools
- Government's [travel advice](#), if you want to know whether any upcoming trip or holiday you're taking abroad should go ahead

Thank you for your continued understanding and support in this unusual situation.

Mrs Caroline Boddy  
Headteacher