

# Donnington Wood Infant School & Nursery



## Charging Policy

Date of Policy Creation	April 2019	Named Responsibility	Headteacher – Mrs C Boddy
Date of review completion	Feb 2021	Named Responsibility	Finance & Personnel Committee
Inception of new Policy	Feb 2021	Named Responsibility	Mrs C Boddy
Date of Policy Adoption by Governing Body		March 2020	

**This Charging Policy informs staff and parents about charging for School activities. It conforms to the requirements of the guidance detailed in “A Guide to the Law for School Governors”**

In accordance with these guidelines **Donnington Wood Infant School & Nursery**:

- will not charge for books, materials, equipment and instruction in connection with the Early Years Foundation Stage Framework, National Curriculum or Religious Education taught at school, except where parents have indicated their wish to make a financial contribution
- will not formally charge for any activities which take place in school time, apart from instrumental tuition for individual pupils or pupils in groups of up to four
- may invite parents and carers to make voluntary contributions towards the cost of school time trips, visitors, performances and activities. Children of parents who do not contribute will not be treated differently from those who do make contributions
- will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible
- may charge for board and lodgings on residential courses that take place during school time, except for pupils whose parents are receiving: Income Support; Income-based Jobseeker's Allowance; Support under Part V1 of the Immigration and Asylum Act 1999; or Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income, assessed by The Inland Revenue, that does not exceed £16,190). The Headteacher will inform parents of the right to claim free activities if they are receiving these benefits
- may permit organisations to charge parents when such an organisation is acting independently of the School or the LA, to arrange an activity to take place during school hours and parents want their children to join in the activity
- may charge for activities (optional extras), which happen outside School hours when these activities are not part of the EYFS or National Curriculum, including Breakfast Club, Lunchtime Nursery Childcare or After School Care

Parents may be asked to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their children.

The Governors will review the lettings charges levied by the school on an annual basis.

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